



Rukmani Birla Modern High School

Shanti Nagar, Gopalpura By-Pass, Jaipur-302018

CIRCULAR/RBMHS/2025-26/02

Date: 15 March 2025

Dear Parents,

Greetings from Rukmani Birla Modern High School, Jaipur!

Welcome to the start of a new academic year. We remain committed to delivering the quality education that RBMHS is known for, continuously striving for excellence. We look forward to working together to help your child achieve academic success and develop strength of character.

Let's begin the new session on a positive note with well-laid-out procedures and processes to ensure a wholesome and enriching experience at RBMHS.

 **New Session 2025-26**

 **Commences from:** March 24, 2025 (for all classes)

 **School Timings:**

Class	Summer & Winter Timings
Nursery, KG & Prep	8:00 AM – 12:00 Noon
Classes I – X	8:00 AM – 2:00 PM
Classes XI – XII	8:00 AM – 1:00 PM

Punctuality:

Students must reach school by **7:50 AM**. School gates will close **sharp at 8:00 AM**.

Summer Vacations

- **Classes Nursery – VIII:** May 10, 2025 – June 24, 2025
- **Classes IX – XII:** May 25, 2025 – June 24, 2025

Winter Break

- **Classes Nursery – XII:** December 26, 2025 – January 6, 2026

House Colours

RBMHS carefully determines house colours for students. **No requests for changes** will be entertained.

Books & Uniform

- Schedule already shared; kindly adhere to avoid inconvenience.
- All books and notebooks **must be neatly covered and labeled** before the session starts.
- **Summer uniform is mandatory from Day 1.**

Identity Card

- A sample ID card will be provided on the first day.
- Parents must verify details for the original card to be issued promptly.

Leave of Absence

- Any leave must be requested via a **written application (A4 sheet)** submitted to the **Principal's office**.
- **Sick leave must be supported by a medical certificate.**
- **No student will be allowed to leave during school hours (8:00 AM – 2:00 PM) unless in an absolute emergency.**
- **No provision for half-day leave.**

Appointments

Designation	Available Time
Principal	1st & 4th Saturday (9:00 AM – 11:00 AM)
Vice Principal	1st & 3rd Saturday (9:00 AM – 11:00 AM)
Teachers	Monday to Friday (2:00 PM – 2:30 PM) or by appointment
Finance Office (Gaurav Gupta)	Monday to Friday (10:00 AM – 1:00 PM)
Transport Coordinator (Puran Singh)	During school hours

Important Notes

- **Regular attendance is crucial** for students' learning and development.
- **Parents must check the school almanac daily** for communication.
- **Update the school** on changes in address, contact number, or designation.
- **Regularly check the school portal/website** for updates.
- The school encourages **direct parent-teacher interaction** for academic or behavioural discussions.
- We appreciate your continued support in making our school environment effective and enriching. We look forward to an exciting year ahead, watching our students grow, develop, and achieve success!

PRINCIPAL