

**RUKMANI BIRLA MODERN HIGH SCHOOL, JAIPUR**

CIRCULAR/RBMHS/March/2018-19/01

March 16, 2018

Dear Parent,

**Declaration of Results for classes Nursery to class IX and XI on March 24, 2018 from 8:30 a.m. to 11:30 a.m.**

We are grateful for the support extended to the school in this academic year by you and look forward for the same in the next session. Kindly note the important information to make you experience with RBMHS fruitful and convenient:

The schedule for purchase of books, stationery and Uniform is given below:

For OLD STUDENTS

Class	Date	Timings
KG to II	24.03.2018	8:30 a.m. to 1:30 p.m.
III to V	25.03.2018	8:30 a.m. to 1:30 p.m.
VI to VIII	26.03.2018	8:30 a.m. to 1:30 p.m.
IX to X	27.03.2018	8:30 a.m. to 1:30 p.m.

For NEW STUDENTS (uniform and stationery)

Class	Date	Timings
Nursery	28.03.2018	8:30 a.m. to 1:30 p.m.
KG	29.03.2018	8:30 a.m. to 1:30 p.m.
Other Classes	30.03.2018	8:30 a.m. to 1:30 p.m.

Kindly follow the schedule strictly. The 'Tuck Shop' will also function as per schedule above in order to avoid inconvenience to parents. We seek your cooperation to help us serve you better

**Prescribed Shoes:- (Boys and Girls): Force 10 from Liberty or Bata model no. Glance-6201** (black with Velcro for classes Nursery to II and with laces for classes III onwards)

**School Timings: Regular**

Nursery & K.G.	Summer & Winter	8:00 a.m. to 12:00 noon
Classes I-X	Summer & Winter	8:00 a.m. to 2:00 p.m.
Classes XI-XII	Summer & Winter	8:00 a.m. to 1:00 p.m.

**Meeting Principal and Teachers**

Principal:	Tuesday, Thursday	1:00 p.m. to 3:00 p.m. (1 <sup>st</sup> and 3 <sup>rd</sup> Saturday – 9:00 am to 11:00 am)
Teachers:	Monday to Friday	2:00 p.m. to 2:30 p.m. or by appointment
	Saturday	8:00 a.m. to 10:00 a.m. (for primary teachers only.)

**All students will come in summer uniform from 4 April, 2018**

**Identity Card Performa**

Please fill the I-Card performa, clearly and legibly and send it with your ward on the first day of the school. The photograph of the student should be in School Summer Uniform.

**Punctuality**

Please ensure that your ward reaches school by 7:50 a.m. The school gates will be closed at 8:00 a.m. sharp.

**Leave of Absence**

For any absence, a proper leave application (on A4 plain sheet) must be written by the parent to the Principal and submitted at the office. In case of sick leave, it should be supported by a medical certificate.

No student will be allowed to leave during the working hours of the school from 8:00 am to 2:00 pm unless it is an absolute emergency. **(There is no provision for half day leave for students. So no one is allowed to leave school for any function or appointment during school hours)**

**For Nursery to Class I**

We do not want children to bring heavy bags.

Send one bloomer in the bag of your child. Label all the items (book, notebooks, bloomers etc) you are sending with your ward to school.

With warm regards and good wishes for an enriching year ahead.

Principal